Assessor : Christopher Lloyd and Scott Myers Date : 08/10/2025 Activity: Kayaking Location : Pikes Pool	**Persons at risk**			**Risk before control measure**	**Severity before control measure**	**Control Measure**	**Risk After Control Measure**
	Employee	Participant	Public				
Hazards Identified							
Slips, trips and falls	✓	✓	✓	Low	Low	Participants warned of the dangers of running around the kayaking areas.	Low
Unqualified staff	✓	✓		Low	High	Only qualified staff to run the kayaking who have been signed off in accordance with the operating procedures.	Low
Drowning	✓	✓		Low	High	Instructors to be vigilant and quick to respond to rescues. All participants to wear correct PPE.	Low
Incorrectly fitted Buoyancy aid/ helmet	✓	✓		Low	High	Instructors to check buoyancy aids and helmets are fitted correctly prior to anyone entering the water.	Low
Unauthorised access			✓	Medium	High	All equipment locked away at the end of each day. Appropriate signage in place.	Low
Faulty apparatus	✓	✓	✓	Low	High	Regular inspection by trained staff.	Low
Uncontrolled use of paddles	✓	✓		Medium	Low	Participants informed of correct ways to use paddle, also wearing correct PPE.	Low
Water Pollution	✓	✓		Low	Medium	Participants informed to wash hands and shower afterwards.	Low
PPE Failure	✓	✓		Low	Medium	All PPE to be inspected prior to use and regularly in line with inspection procedure.	Low
Entrapment	✓	✓		Medium	Medium	Participants briefed on the correct method of exiting a kayak.	Low
Manual Handling	✓	✓		Low	Low	All Participants shown the correct way to carry and move heavy equipment.	Low
Hypothermia	✓	✓		Low	Medium	Suitable clothing worn by participants. Instructors to be vigilant and quick to respond to rescues. Change of clothes and showers available.	Low
Incapacity of participants	✓	✓		Low	High	Instructors to be made aware of any medical conditions prior to activity.	Low
Unprotected feet	✓	✓		Low	Low	All Participant to wear appropriate footwear.	Low
Capsize	✓	✓		Low	Low	Participants briefed with a capsize drill prior to entering water. Instructors to be qualified and able self-rescue. Must also wear correct PPE.	Low
Rescuing capsized kayaks	✓			Low	Low	Appropriate rescue techniques to be used by all instructors.	Low
Separation from main group	✓	✓		Low	Medium	Instructor to use appropriate group control techniques to keep group together.	Low
Safeguarding	✓	✓		Low	Low	Instructors aware of safeguarding issues.	Low
Lightening	✓	✓	✓	Low	High	Activity to be stopped in the event of lightening.	Low
Pontoon	✓	✓	✓	Low	Medium	Don’t overload the pontoon. 10 boats and participants max at a time. Place signs warning of ‘Deep Water’ and ‘No Unauthorized Access’.	Low
Self Led Sessions		✓	✓	Low	Medium	Equipment to be signed out and qualifications to be verified. A Conditions of use form is also to be signed by the groups kayaking instructor.	Low
Unsuitable Clothing	✓	✓		Medium	Medium	Group to be informed prior to the activity what clothing/footwear should be worn.	Low

Under 8 year olds on the water (risk of panic, weak swimmers, multiples going under the craft on the water and not being cold water immersion confident)	✓	✓	✓	High	High	No under 8' s to be allowed on the water	N/A

Signed Assessor Print Name Christopher Lloyd Date 08/10/25

Reviewed by and Date: